

**Local Government (Approvals) Amendment (Sewage Management) Regulation 1998 and Local Government Act, 1993**

The operation of a system of sewage management is a prescribed activity and requires the approval of Council for the purposes of item 10 of Part F of the Table to Section 68 of the Local Government Act 1993. Approval is required unless exempted by clause 98 or by a Local Approvals Policy of the Council.

Council must consider the matters specified in the Environment & Health Protection Guidelines and any Directions issued by the Director General of the Department of Local Government in determining applications.

<b>APPLICATION NUMBER</b>			
<input type="text"/>			
<b>NOTES</b>			
<ol style="list-style-type: none"> <li>Should insufficient space be available for your answer, please submit additional details on a separate sheet.</li> <li>Separate applications are required for multiple systems on 1 property or for multiple properties.</li> </ol>			
<b>SECTION A. Owner's Details</b>			
Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other: <input type="text"/>			
First name <input type="text"/>		Family name <input type="text"/>	
Unit/Street no. <input type="text"/>	Street name <input type="text"/>		
Suburb or town <input type="text"/>		State <input type="text"/>	Postcode <input type="text"/>
Telephone <input type="text"/>		Mobile <input type="text"/>	
<b>SECTION B. Property Location</b>			
Unit/Street no. <input type="text"/>	Street name <input type="text"/>		
Suburb or town <input type="text"/>		Postcode <input type="text"/>	
Lot No. <input type="text"/>	Deposited Plan <input type="text"/>	Area (m2) <input type="text"/>	

SECTION C. Soil Type		
<input type="checkbox"/> Sand	<input type="checkbox"/> Sandy Loam	
<input type="checkbox"/> Loam	<input type="checkbox"/> Clay Loam	
<input type="checkbox"/> Silt Clay	<input type="checkbox"/> Light Clay	
<input type="checkbox"/> Medium Clay	<input type="checkbox"/> Heavy Clay	
SECTION D. Type of Facility		
<input type="checkbox"/> Primary Septic Tank with Secondary Aerated Treatment & Spray Irrigation		
<input type="checkbox"/> Primary Septic Tank with Secondary Aerated Treatment & Sub-surface Irrigation		
<input type="checkbox"/> Septic Tank with On-site Effluent Disposal by Absorption Trench, or Evapo-transpiration, etc		
<input type="checkbox"/> Septic Tank with Effluent Pump-Out (off site Disposal)		
<input type="checkbox"/> Composting Toilet with separate grey water management system		
<input type="checkbox"/> Absorption Trench	<input type="checkbox"/> Evapo-transpiration Area	
<input type="checkbox"/> Chemical Toilet / Port-a-loo		
Specifications Included	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Capacity of System (No of Persons) <input type="text"/>	Tank Capacity of System (Litres) <input type="text"/>	Number of Residents <input type="text"/>
Are the Required Scaled Site Plans (2) Included with the Application	<input type="checkbox"/> Yes	<input type="checkbox"/> No
NOTE		
<p>The Application must be accompanied by a plan, to scale, showing the location of:-</p> <ol style="list-style-type: none"> <li>1. The sewage management facility proposed to be installed or constructed on the premises, and</li> <li>2. Any related effluent application areas</li> <li>3. Any buildings or facilities existing on, and any environmentally sensitive areas of any land located within 100 metres of the sewage management facility or effluent application areas</li> <li>4. Lot boundaries</li> <li>5. Contour levels or otherwise indicating the topography of the land</li> <li>6. Location and type of vegetation existing and proposed</li> <li>7. Location of drainage lines and dimensions of absorption area</li> </ol>		

**SECTION E. Installation**

Was the system installed by current owner?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Date of Installation			
<input type="text"/>			
Installer			
<input type="text"/>			
Address			
<input type="text"/>			
Licence Number			
<input type="text"/>			
Telephone (Home)		Telephone (Work)	
<input type="text"/>		<input type="text"/>	
Mobile		Fax	
<input type="text"/>		<input type="text"/>	

**SECTION F. Problems (if any)**

<input type="checkbox"/> Odour	<input type="checkbox"/> Water Logging	<input type="checkbox"/> Surcharge
<input type="checkbox"/> Other (Specify) <input type="text"/>		

**SECTION G. Water Table Depth**

<input type="checkbox"/> Less than 1 Metre	<input type="checkbox"/> More than 1 and less than 2 Metres
<input type="checkbox"/> More than 2 and less than 5 Metres	<input type="checkbox"/> More than 5 and less than 10 Metres
<input type="checkbox"/> More than 10 Metres	<input type="checkbox"/> Not Known

**SECTION H. Inspection**

Last Inspected By	
<input type="text"/>	
Date Inspected	
<input type="text"/>	
Address	
<input type="text"/>	
Telephone (Home)	Telephone (Work)
<input type="text"/>	<input type="text"/>
Mobile	Fax
<input type="text"/>	<input type="text"/>
Date Inspected	
<input type="text"/>	

<b>SECTION I. Maintenance</b>	
Carried Out <input style="width: 100%;" type="text"/>	
Required <input style="width: 100%;" type="text"/>	
Service Agreement covering on-going system maintenance? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If YES, Company Name <input style="width: 100%;" type="text"/>	
Company Address <input style="width: 100%;" type="text"/>	
Telephone (Business) <input style="width: 95%;" type="text"/>	Telephone (After Hours) <input style="width: 95%;" type="text"/>
Fax <input style="width: 95%;" type="text"/>	Contract No. <input style="width: 95%;" type="text"/>
Details of Breakdown Procedure <input style="width: 100%;" type="text"/>	
<input style="width: 100%;" type="text"/>	
Emergency Contact Name <input style="width: 100%;" type="text"/>	
Telephone (Home) <input style="width: 95%;" type="text"/>	Mobile <input style="width: 95%;" type="text"/>
<b>SECTION J. Surrounding Environment</b>	
<input type="checkbox"/> Low Lying	<input type="checkbox"/> Significant Habitat
<input type="checkbox"/> Environmental Protection Area	<input type="checkbox"/> Flood Liabile
<input type="checkbox"/> Horticulture	<input type="checkbox"/> Agriculture
<input type="checkbox"/> Residential	<input type="checkbox"/> Located Near a Watercourse (Less than 100 Metres)
<input type="checkbox"/> Other (Specify) <input style="width: 70%;" type="text"/>	
Owner's Signature <input style="width: 95%;" type="text"/>	Date <input style="width: 95%;" type="text"/>
Owner's Signature <input style="width: 95%;" type="text"/>	Date <input style="width: 95%;" type="text"/>

**Application to Operate a System of Sewage Management and Enter into a Sewage Management Agreement**

OFFICE USE ONLY		
Date Received <input type="text"/>	Application Fee <input type="text"/>	Receipt Number <input type="text"/>
Date Paid <input type="text"/>	Approved / Refused <input type="text"/>	Date Approved <input type="text"/>

**Please return pages 1, 2, 3, 4 and 5 to Council's Environmental Services Department  
Retain page 6 for your reference**

### **What Is Council's Sewage Management Policy?**

*The promotion of sustainable on-site management of domestic sewage and wastewater while protecting and enhancing the quality of public health and the environment in the long term.*

The Council's policy adopts the principles of ecologically sustainable development, water cycle management, total catchment management, protection of public health and the prevention of public health risk.

#### **Prevention of public health risk**

Sewage contains bacteria, viruses, parasites and other disease causing organisms. Contact with effluent should be minimised or eliminated, particularly for children. Residuals, such as composted materials, should be handled carefully. Treated sewage should not be used on edible crops that are consumed raw.

#### **Protection of lands**

On site sewage management systems should not cause deterioration of land and vegetation quality through soil structure degradation, salinisation, water-logging, chemical contamination or soil erosion. Protection of surface waters On site sewage management systems should be selected, sited designed, constructed, operated and maintained so that surface waters are not contaminated by any flow from treatment systems and land application areas (including effluent, rainfall run off and contaminated groundwater flow).

#### **Protection of groundwater**

On site sewage management systems should be selected, sited designed and constructed, operated and maintained so that groundwater are not contaminated by any flow from treatment systems and land application areas.

#### **Conservation and reuse of resources**

The resources in domestic wastewater (including nutrients, organic matter and water) should be identified and utilised as much as possible within the bounds posed by the other performance objectives; water conservation should be practiced and wastewater production should be minimised.

#### **Protection of community amenity**

On site sewage management systems should be selected, sited designed, constructed, operated and maintained so that they do not unreasonably interfere with quality of life, and where possible so that they add to the local amenity; Special consideration should be given to aesthetics, odour, dust, vectors and excessive noise.

In summary, the policy aims to promote sewage management systems which achieve the following performance standards:

- The prevention of the spread of disease by micro-organisms
- The prevention of the spread of foul odours
- The prevention of contamination of water
- The prevention of degradation of soil and vegetation
- The discouragement of insects and vermin
- Ensuring that persons do not come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned
- The minimisation of any adverse impacts on the amenity of the premises and surrounding lands
- If appropriate, provision for the re-use of resources (including nutrients, organic matter and water)